

# TOWN OF HARTLAND MONTHLY MEETING

June 11, 2013, Minutes

Town Officials:

Chairman: Robert Woldt  
Supervisor: Bill Dittman  
Clerk: Marlin Noffke

Treasurer: Jenny Mitchell  
Supervisor: Frank Heller  
Deputy Clerk: Sharon Riehl  
Deputy Clerk: Rhoda Lehrke - Absent

Others present: Bob Leisner, David Leisner, Dan Leisner, Ross and Pam Berkahn, Mr. and Mrs. Mark Timm, Dan Brokiewicz

## Call to Order

The monthly meeting of the Town of Hartland, held on Tuesday, June 11, 2013, was called to order by the town Chairman, Robert Woldt, at 7:00 p.m., at the Hartland Town Hall. He then led the group in the Pledge of Allegiance.

## Meeting Notices

The chairman verified that proper postings had been placed at the Town Hall, Bonduel State Bank, and the Premier Bank.

## Approve the Agenda

Motion by Frank Heller and seconded by Bill Dittman to approve the agenda, and to deviate from the order of the agenda if necessary. Motion carried.

## Minutes

The minutes of the May 14, 2013, meeting were read. Motion by Frank Heller and seconded by Bill Dittman to approve the minutes. Motion carried.

## Discussion of Invoice

Mark Timm was present to dispute an invoice he received from the Town of Hartland for unauthorized filling of the ditch on Parcel 022-03330-000. Mr. Timm provided evidence that a previous owner had been responsible for filling the ditch. Robert Woldt accepted Mr. Timm's explanation and agreed that the invoice would be voided. Further, Mark would not be charged a double fee if he wished to place a driveway on the parcel in the future.

## Liquor Licenses

Motion by Frank Heller and seconded by Bill Dittman to conditionally approve the liquor license renewal for Howard Hancock for The Morgue subject to meeting the license requirements. There was no bartender license necessary.

Motion by Frank Heller and seconded by Bill Dittman to conditionally approve the liquor license renewal for Rhonda and Steve Hopkins for Doc's Timeline Saloon subject to meeting the license requirements.

Motion by Frank Heller and seconded by Bill Dittman to conditionally approve the bartender licenses for the 13 applicants for Doc's Timeline Saloon subject to meeting the Hartland license requirements.

## Martenson & Eisele Contract

Martenson & Eisele submitted an extension of the Zoning Administrators March 1, 2013, contract that would be open ended, based on time and materials. The clerk asked them to resubmit. Martenson & Eisele then submitted another contract for \$5,000.00. The clerk presented both contracts to the town board for consideration. The clerk indicated that Martenson & Eisele (M&E) has exceeded the total amount of the September 11, 2011, contracts with the town of Hartland for doing the comprehensive plan

and zoning code. There were questions as to whether the contract was finished or if M&E was now billing for work that was previously mutually agreed to be paid for by M&E due to errors on the map. Billings for the previous contracts (September 11, 2011) and (March 1, 2013 for \$1040, which was to give the Zoning Administrator discretionary funds to deals with 2013 code enforcement issues) must not be co-mingled with any future contract. After further discussion, Frank Heller made a motion, seconded by Bill Dittmann, to authorize Bob Woldt to sign a new contract with M&E for up to \$2500. Motion carried.

### **Banking Services**

Premier Community Bank will be closing their Bonduel location as of August, 30, 2013. Jenny Mitchell reported that Bonduel State Bank has a lower interest rate on checking but offers a higher rate on a money market. Motion by Frank Heller and seconded by Bill Dittman to authorize the Treasurer to coordinate the transfer of all accounts including the Michels Reclamation Fund and the Road Fund to the Bonduel State Bank. Motion carried.

### **Zoning**

The Zoning Administrator was not present.

### **Treasurer's Report**

Previous month, May, Income	\$ 2,132.93
May, Expense	\$ 15,109.31
Checking account balance on hand	3,619.84
Money Market	148,849.29
Road Fund	333,395.30
Michels Reclamation Fund	31,445.48
Total cash on hand	\$ 517309.91

Check 9005, 9001, and 8999 were voided. The treasurer read the checks to be paid from 8983 to 9008. Motion by Frank Heller and seconded by Bill Dittman to accept the Treasurer's report. Motion carried. Vouchers or bills to be paid should appear as a separate agenda item per the Clerk.

### **Fire Commission and EMS Report**

The Deputy Clerk read the June report for the Fire Department

#### **Chairman's Report**

Bob received a notice from WE energies that they will replace 2 valves near the corner of Flambeau Road and Highline Road.

Bob received an estimate from Northeast Asphalt of \$6100 for 281 sq. yards of asphalt to repair the road damage to the base coat on North Broadway. Bill moved, seconded by Frank to repair the damage on Broadway. Motion carried.

Matt Maroczek offered to mow the town roadsides for \$1800. Motion by Frank Heller and seconded by Bill Dittman to have Matt mow the town roadsides. Motion carried.

Bob Woldt requested approval to purchase 6 window shades to be installed at the old town hall. Motion to approve purchase by Frank Heller and seconded by Bill Dittman. Motion carried.

With the closing of Premier Bank we need an additional location to post the meeting notices. Kwik Trip and the Public Library were mentioned.

Motion by Frank Heller and seconded by Bill Dittman to accept the Chairman's report. Motion carried.

### **Clerk's Report**

Wolf River Media charged \$31.67 for the legal publication of the liquor license applications. It was the consensus of the board that the clerk should charge the actual publication fees to the applicant.

Clerk asked if Dan Brokiewicz was to be treated as an employee or contractor. It was agreed that he is an employee.

The Clerk monitors the hours of the election officials. It is hoped that Scott will monitor the time of the Plan Commission.

It was noted that EMS had donated \$100 to Navarino. There was discussion as to whether the EMS group was authorized to donate our donations to them to some other group. The clerk will check the financial report to see if this was a private donation.

Mike Miller submitted a copy his building permits issued to Jeff Baker. The fee was \$850.

The Clerk appointed Rhoda Lehrke and Sharon Riehl as Deputy Clerks on May 14, 2013. They are currently in training.

The Clerk received a letter, read by the Chairman, from MENN law firm, requesting information concerning the existence of driveway permits issued to the Leisners for the property they own on High Line Road and copies of town minutes from February 2012 to the present. It was noted that Ross Berkhahn had already picked up and paid for the minutes. The clerk was directed to send a copy of the Driveway Ordinance and Bob stated that the Leisners fees were waived by the town. This is not to set a precedent that no one else will have to pay for driveway permits. Each request is considered by the board on a case by case basis.

The Clerk mentioned that he is uncertain regarding how the dog licence fees are handled by the county and then the Humane Society.

The Clerk received notification from Rosie Bohn on fireworks permits

#### **Public Comment (5 minute limit)**

Bob Leisner

Bob and David Leisner indicated that the Schmidt Ponderosa manure hose is running at least 30 feet onto his land and that he has asked that someone from the town board check it out. Bob Woldt said the Schmidts are allowed to run the hose along the ditch, which is owned by the town and if it is placed on the Leisner property, that Bob Leisner will need to take that issue up with the Schmidts. Bob Leisner again mentioned the water backing up in the ditch along his property.

Ross and Pam Berhahn

Pam Berhahn indicated that the water issue is coming from east of High Line Road, which is the property owned by Bob Leisner. Pam inquired as to how many culverts Bob Leisner received permits for, and how many fees were waived. Bob Woldt reported that Bob Leisner has 2 and the fees were waived. The fee is determined based on the circumstances for each individual. Pam asked if they could get fees waived for culverts/driveways and Bob Woldt said yes

Ross Berhahn read from the February minutes where Bob Leiser was satisfied with the water issue.

The next meeting will be July 9, 7:00 p.m.

Motion made by Bill Dittman and seconded by Frank Heller to adjourn. Motion carried.

Meeting adjourned at 9:00 p.m.