

TOWN OF HARTLAND MONTHLY MEETING

February 11, 2014, Minutes

Town Officials:

Chairman: Robert Woldt
Supervisor: Bill Dittman
Clerk: Marlin Noffke

Treasurer: Jenny Mitchell
Supervisor: Frank Heller
Deputy Clerk: Sharon Riehl
Deputy Clerk: Rhoda Lehrke

Others present: Mike Druckry, Matt Maroszek

Call to Order

The monthly meeting of the Town of Hartland, held on Tuesday, February 11, 2014, was called to order by the Town Chairman, Robert Woldt, at 7:00 p.m., at the Hartland Town Hall. He then led the group in the Pledge of Allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Town Hall, the old Town Hall, and the Bonduel State Bank.

Approve the Agenda

Motion by Frank Heller and seconded by Bill Dittman to approve the agenda and to deviate from the order of the agenda if necessary. Motion carried.

Minutes

The minutes of the January 14, 2014, meeting were read. Motion by Bill Dittman and seconded by Frank Heller to approve the January minutes as presented. Motion carried.

Treasurer's Report

Previous month, January, Income	\$801,896.35
January, Expense	308,024.20
Checking Account balance on hand	\$ 3,081.24
Money Market	526,257.18
Road Fund	269,745.96
Michels' Reclamation Fund	<u>32,106.50</u>
Total cash on hand	\$831,190.88

Motion by Frank Heller and seconded by Bill Dittman to accept the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The Clerk presented vouchers for the bills to be paid with checks #9201 through #9217. Checks for February totaled \$417,727.89.

Motion by Frank Heller and seconded by Bill Dittman to approve the vouchers and pay the bills. Motion carried.

Jenny Mitchell surveyed other townships regarding which positions on their town board were bonded. The results were 8 townships required only the Treasurer be bonded and 2 townships required both the Clerk and Treasurer be bonded.

Clerk's Report

The number reported to Harter's for the garbage pickup count was 282. Shawano billed the Town of Hartland for the tipping fee. Harter's will send a corrected invoice. There will be a free Solid Waste Workshop at the city hall in Shawano on March 19.

Four board members are registered for the WTA meeting on March 8 at the Gathering in Shawano. Sharon Riehl will also attend and will take care of her registration and payment, which can be expensed at a later date.

The Shawano Historical Society is looking for volunteers for local townships for the fair booth.

There will be a WTA Towns Unit Meeting on February 27 for Shawano County towns officers.

A Timber Harvest certificate was received from the county treasurer.

The county will not renew the mobile cell tower ordinance, which gives the town that option for cell towers. The WTA website has a sample of a mobile tower ordinance. The height or location cannot be determined, but there is a fee that can be obtained for the tower. The Board took no action.

In March, the annual CT report is due. The 2% Fire Dues report is also coming due. The Clerk will meet with the Fire Chief to complete the online form. Frank asked the Clerk to find out what the restrictions are on the money we receive.

The Annual Audit, which is a precursor to the Annual Financial Report is also due in March. The clerks will try to reduce the cost of the previous year's annual report.

Marlin is looking to obtain a Wisconsin Town's Association book for clerks. There is also a book published by the Wisconsin Clerk Association that might prove helpful.

The road fund budget was \$225,386.80 with \$6142.50 used in January and \$12,851.45 used in February for a balance of \$206,392.85. The town should follow Fund Accounting, which allows for designated expenses to be paid out of the budgeted funds. It would be useful for the clerk to prepare quarterly or monthly budget updates. Note that the bank account titled "Road Fund" has no relationship to the Town Budgeted Road Fund.

Fire Commission and EMS Report

Frank Heller reported that more firemen are needed for all surrounding communities. The radio tests were poor and there is no resolution for the reception issues.

Zoning Administrator Report

The clerk commented that Scott Schara sent a letter to Steve Kunst related to discussions at the last Hartland Planning Commission meeting. The intention is to maintain Farmland Preservation tax credits for those who want them while retaining other property rights of the landowners not in FP.

Chairman's Report

A letter was received from the County Emergency Management indicating that households with an income at or below 60% of the state median of \$47,485 for a family of four, could qualify for propane assistance.

Bill Dittman made a motion, seconded by Frank Heller that Bob Woldt will get bids for road work to be done on West Slab City Road from Sunrise to Valley Road and also road work on Oakcrest from Townline Road to BE. Motion carried. The narrow bridge is an issue on West Slab City Road.

Public Comment (5 minute limit)

Frank Heller commented on the procedure for snow removal on the bridges. Matt Maroszek confirmed that he is very cautious when removing the snow off bridges and over passes.

Frank Heller made a motion, seconded by Bill Dittman, to go into closed session pursuant to section 17.01 through 17.16 and section 19.85 of the Wisconsin statutes to discuss, evaluate and take action on personnel and legal issues. Vote results were Frank Heller – yes, Bill Dittman – yes, Bob Woldt – yes.

The Town Board came out of closed session and continued with the agenda.

Adjourn and set next meeting

The next meeting will be March 11 at 7:00 p.m.

Motion made by Frank Heller and seconded by Bill Dittman to adjourn. Motion carried.

Meeting adjourned at 8:35 p.m.