

TOWN OF HARTLAND MONTHLY MEETING

December 9, 2014

Chairman: Bob Woldt
Treasurer: Jenny Mitchell
Clerk: Marlin Noffke

Supervisor: Frank Heller
Supervisor: Bill Dittman
Zoning Administrator: Scott Schara

Others present: Mark Mitchell,

Call to Order

The monthly meeting of the Town of Hartland was called to order by Bob Woldt, Chairman, at 7:00 p.m. at the Hartland Town Hall. It was verified by the Clerk that the required postings were done at the Bonduel State Bank, Town Hall, and the Bonduel Library. Bob then led the group in the Pledge of Allegiance.

Approve the Agenda

It was moved by Frank Heller, and seconded by Bill Dittman, to approve the Agenda, and to deviate from the order of the Agenda if necessary. Motion carried.

Carry over Gravel Pit Reclamation discussion

Frank continued the discussion on gravel pits from last month. He asked if the Wussow pit was under the same rules as the pits he asked about last month. He had information on the Wussow pit and how it was to be reclaimed. The Clerk indicated that the reclamation of the Wussow pit by Michels Materials (former operator) is not related to the Peters proposed pit. Based on Town Board request for information, the clerk obtained a map and reports of all the pits in Shawano County and explained the 4 different pits in Hartland. The Lester Radloff pit Frank had asked about is classed as exempt according to Scott Konkel. That means it is exempt from reclamation fees but cannot exceed one acre or have any material removed from the farm.

Scott Schara reported that the conditional use permits for all the pits came under Town control in 2012, and expire if they are not operated for one year. The Clerk gave the maps and data acquired to Scott Schara. It is unclear how the County Contract with Scott Konkel relates to towns not under County Zoning.

Scott Schara presented the town a \$1000.00 check from Peters Concrete for an after the fact CU. A reclamation plan for the Slab City plant was discussed.

Minutes

The minutes of the November 10, 2014 regular meeting of the Town Board were read. Motion by Frank, seconded by Bill to approve. Carried.

The minutes of the November 25, Hartland public hearing on the 2015 Budget were read. Motion by Bill to approve, seconded by Frank. Motion carried.

The minutes of the November 25, 2014 Special meeting of the Town Electors to approve the tax levy for 2015 were read. Frank moved, seconded by Bill to approve. Carried.

The minutes of the November 25, 2014 meeting of the Town Board were read. Motion by Frank to approve, seconded by Bill. Motion carried.

Treasurer's Report

Jenny Mitchell read the treasurer's report for November 2014.

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|---------------------------|------------------|------------------|
| Previous Month | November Income | \$ 47,715.32 |
| | November Expense | 7,015.02 |
| Balance | | |
| Checking account | | 3,762.34 |
| Money Market | | 21,005.51 |
| General Reserve fund | | 270,637.07 |
| Michel's Reclamation fund | | <u>32,561.61</u> |
| Total cash on hand | | \$ 627,966.53 |

Jenny said, "I have my tax bond that must be completed tonight, so make a motion to approve that." Motion by Bill, seconded by Frank to approve. Motion carried.

December Vouchers and Bills to be Paid

The Clerk presented vouchers for the December invoices to be paid with checks #9376 through #9397 and two electronic funds transfers. The Treasurer read the bills to be paid totaling \$7,015.02. Money received by the Clerk and Chairman totaled \$520.25. Bill moved, Frank seconded to approve the November vouchers presented for payment. Motion Carried.

Clerk's Report

The Clerk discussed the traditional audit. WDOR changed our state withholding from quarterly to yearly. I will request the State UC to do the same. The County is updating their zoning code. The clerk gave Scott a copy.

Shawano County sent a certificate of insurance. The clerk received a notice of timber harvest on land owned by Rueden-Eden farms. We received a thank-you note from the Shawano County Historical Society. Shawano County Planning, Development, and Zoning Committee forwarded Farmland Preservation Plan maps for the six towns under County Zoning to the County board for approval at the December meeting. They are also sending the text amendment for the Hartland Zoning Ordinance.

We received notice of a Drainage ditch assessment for 27 landowners in the Town of Hartland. The assessments remained the same and range from \$3.00 to \$ 120.00. The State sent MFL maps.

Rhoda did a great job on the draft of the November Financial Report. When the December data is entered, Marilee has some adjustments to do EOY, and the CT report will be almost done. We still need to get our bank deposits separated into income accounts. This has been a problem every year. I will work with the County Treasurer to get a copy of the treasurer's breakdown. Likewise, I will look for the MFL deposit.

Fire Commission Report

Frank gave the Fire Commission report. They are having moisture problems in the fire station and are getting bids on air conditioning the building. That would appear to be a village cost. Frank and the Clerk discussed how to get an attendance roster for the meetings to the clerk. I have been getting agendas but usually no minutes to tell me who attended the meetings. I believe there may have been a meeting where the FC was not paid.

Zoning Administrator's Report

Scott will set a Tuesday Planning Commission meeting in January. He received a letter from Len Severensen, indicating that he was ready to proceed with his Conditional Use Permit to upgrade to his septic system.

Scott asked the Town Board to reconsider his request to be paid a straight salary instead of the current half the fees collected plus mileage and office expenses. His goal is to cut down on the paperwork. The board was unsure how we would handle it if the Zoning revenue did not cover the salary. Bill Dittman moved, seconded by Frank, to pay the Zoning Administrator \$1500 salary per quarter on a trial basis. Motion carried.

Chairman's Report

The Chairman reported that he had signed the contract with NE Asphalt to grind and lay the gravel and NEA agreed to do the job in the Spring at the same price as quoted at the last meeting. Oil is not included.

Caucus date

Frank moved, seconded by Bill, that Hartland hold the annual caucus on Saturday, January 24, at 9:00 a.m. Motion carried.

EMS Report

None

Public Comments and New Business

Jenny Mitchell read a letter to the Supervisors from Sharon Riehl. Jenny also asked the Clerk if he had been able to submit the information to the county for the tax bills. The Clerk pointed out that the county is responsible for sending the Clerk information to complete the Statement of Taxes for the State, and they have not done so.

Next meeting and adjournment

Bill moved to adjourn, Frank seconded, and the meeting was adjourned at 8:30 p.m.

Approved Jan 13, 2015 MN

