

TOWN OF HARTLAND MONTHLY MEETING

June 10, 2019

Approved: July 8, 2019

Town Officials:

Chairman: Tom Riehl
Treasurer: Jenny Mitchell
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn
Supervisor: Dave Bohm
Deputy Clerk: Rhoda Lehrke

Others present: Ross Berkhahn, Pam Berkhahn, Tim Lemke, Valerie King, Robert Liesner, Dan Liesner, Stewart Alison,

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, June 10, 2019 was called to order at 7:00 pm by the Town Chairman Tom Riehl. The pledge of allegiance was recited.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Tom and seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes of the May 13 monthly meeting were reviewed by the board. Motion made by Dave and seconded by Bill to approve the minutes. Motion carried.

Treasurer's Report

May Income	\$5,427.05
May Expenses	\$14,397.37
Checking Account Balance	\$4,488.71
Money Market Balance	\$409,505.99
General Reserve Fund Balance	\$233,426.79
Michels Reclamation Fund	\$38,745.45
Total Cash on Hand	\$685,808.67

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The Clerk presented May Voucher checks #10525 through #10543 totaling \$48,074.07. This included Quarterly Payroll, the Fire Truck Payment and the Hartland portion of the FEMA grant. Motion by Dave and seconded by Bill to approve the vouchers as read. Motion carried.

Clerks Report

Rhoda reported on the May financial report, expressing that we received the DNR payment, Recycling grant, the state aid for personal property tax relief and Humane Society payment. However, the Public Works included spring road repair and still some snow plowing bills.

There was one special assessment request

We received a Driveway Permit from Eli Mullet for \$50 which is a reduced amount due to inspection only.

The Wisconsin DNR informed us that our 2018 Recycling Annual Report has been accepted.

Hartland is required to have an Election Contingency Plan Resolution. The poll workers believe our backup location is St. Paul's Lutheran School but the request for information was not answered. The county provided another township plan for us to work from to create our own.

Liquor/Tobacco/Operator License Applications for the Timeline Saloon & BBQ were received. There were 7 operator license renewals and 8 application for new operators, which all included awareness certificate. All but one checks out acceptable in Wisconsin Circuit Court Access online. One operator had a questionable record dating back to 2011 and attached letter explaining her position on that subject. Motion made by Tom and seconded by Bill to eliminate the need

for any new operators to appear in front of the board. Motion carried. Motion by Bill and seconded by Tom to approve all operator applications. Motion carried.

Shawano County approved **Ordinance 8-19 To modify Ordinance No. 5-16 concerning the use of All-Terrain Vehicles (ATV) and Utility terrain Vehicles (UTV) on the County Trunk Highway System.** This ordinance states ATV/UTV travel is allowed on all town roads except County Highways, which in Hartland are Hwy BE, Hwy F and Hwy S. If the town wishes to have a route on a county highway due to no other route available, the town needs to submit an application for approval to the county for a cost of \$100. The speed limit is 35 mph on all roads. Motion by Tom and seconded by Dave to adopt the Shawano County Ordinance. Motion carried. At this time since travel is allowed on all town roads except county highway, and clearly stated in the ordinance, we will not pursue ATV/UTV route signs at this time. A notice of adopting this Ordinance will be posted on the website and the county will be notified as well.

Chairman/Road Report

Chairman Tom Riehl was notified and confronted a State Patrol office that was inspecting semi-trucks in the Town of Hartland parking lot, which is not rated for semi-truck traffic. Tom indicated he is aware of several town roads that need patching and ditches that need cleaning and will be reviewing work needed with Matt Maroszek. Tom met with McMahan and their report should be complete any day. There should be a printed report for the July meeting and then presented to the public at the August meeting. A copy of this report is available to the public at their personal cost. The Old Hwy 47 property in question has been cleaned to the satisfaction of the town. Motion by Tom and seconded by Dave to accept the appearance of N3596 Old Hwy 47 property. Motion carried.

Grant Bystol from Shawano County sent a letter to inform us the county would provide services for the Town of Hartland PASER bi-annual report that is due this year. The cost is time and materials and can range from \$250 - \$900. Motion by Tom and seconded by Bill to request the PASER report be completed by the County. Motion carried. The Chairman will complete the request form and mail.

A notice was received from the WTA asking for calls to be made from townships to Senators and Representatives expressing the need for road funds to be allocated to townships in the upcoming budget. In a recent turn of events, the wording in the budget was such that the awarded money would benefit cities and villages as opposed to towns.

Fire Department Report

Chairman Tom Riehl reported that the Fire Department is looking at a new truck to be ordered in 2021 and received in 2022. They plan on selling a couple pieces of old equipment to offset the cost of the new truck down payment. The new truck will have both EMS and Fire Fighting equipment. There were 3 house fires, 1 auto fire, 2 EMS assists and 2 Co2 checks. They have received and are using the equipment purchased with the FEMA grant.

Zoning Administrator Report

None.

EMS and First Responder Report

Minutes available.

Bonduel School District

Minutes available.

New Business

Ross Berkhahn expressed disappointment in the fact that Bob Leisner was allowed to speak with the McMahan engineering firm regarding the S. Highline project and asked if that cost the town taxpayers more money. Tom said his understanding is that the township will be charged a set fee for the report.

Public Comment (5-minute limit)

Ross Berkhahn thanked Tom Riehl for cutting the brush on Highline Road. Dave Bohm asked the status of Dump Rd repairs. Tom reported that the road is complete but we are waiting for an invoice from MCC so we can settle up the expenses for the road repairs. Sharon Riehl informed the Leisner family that the board has all the previous correspondence involving Highline Rd.

Adjourn and Set Next Meeting

The next monthly meeting will be held on July 8, 2019 at 7:00 p.m. Motion by Dave and seconded by Bill to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:38 p.m.

Respectfully submitted by Sharon Riehl, Town Clerk.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2019 as of
May 31, 2019

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
General Property Tax Levy	-241.44	199,964.74	310,875	-110,910
Intergovernmental Revenues	3,102.59	67,091.95	187,309	-120,217
Licenses and Permits	1,300.00	4,100.00	8,000	-3,900
Public Charges for Services	0.00	802.50	938	-136
Miscellaneous Revenue	1,300.99	4,497.09	5,500	-1,003
Total Income	<u>5,462.14</u>	<u>276,456.28</u>	<u>512,622</u>	<u>-236,166</u>
Expense				
General Government	3,297.85	27,633.05	78,875	-51,242
Fire Protection	826.03	25,704.15	69,114	-43,410
Public Works	10,032.05	93,822.44	321,880	-228,058
Park & Rec	0.00	0.00		
Conservation & Development	0.00	1,510.00	7,900	-6,390
Debt Service	0.00	0.00	24,594	-24,594
Total Expense	<u>14,155.93</u>	<u>148,669.64</u>	<u>502,363</u>	<u>-353,693</u>
Net Income	<u>-8,693.79</u>	<u>127,786.64</u> *	<u>10,259</u>	<u>117,528</u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
Net Income less Reserve	<u>-8,693.79</u>	<u>117,786.64</u>	<u>259</u>	<u>117,528</u>

Change in Fund Balance	
Beginning Fund Balance - All Accounts	558,022.03
Net Income	<u>127,786.64</u> *
Ending Fund Balance - All Accounts	685,808.67

Account Balances	
Checking	4,130.44
Money Market Account	409,505.99
Michels Reclamation Fund	38,745.45
Road Reserve	203,426.79
Fire Truck Reserve	<u>30,000.00</u>
	685,808.67