

TOWN OF HARTLAND MONTHLY MEETING

March 11, 2019

Approved: April 8, 2019

Town Officials:

Chairman: Bob Woldt - absent
Treasurer: Jenny Mitchell
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn
Supervisor: Tom Riehl
Deputy Clerk: Rhoda Lehrke

Others present: Dave Bohm, Matt Maroszek

Call to Order

Motion made by Bill Berkhahn and seconded by Sharon Riehl to appoint Tom Riehl as acting chair. The monthly meeting of the Town of Hartland, held on Monday, March 11, 2019 was called to order at 7:50 pm by the Supervisor Tom Riehl. The pledge of allegiance was recited.

Meeting Notices

Supervisor Riehl verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Bill and seconded by Sharon to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes of the February 11 monthly meeting were reviewed by the board. Motion made by Bill and seconded by Sharon to accept the minutes. Motion carried.

Treasurer's Report

February Income	\$258,587.16
February Expenses	\$386,396.28
Checking Account Balance	\$2,758.54
Money Market Balance	\$453,768.41
General Reserve Fund Balance	\$233,044.78
Michels Reclamation Fund	\$38,594.49
Total Cash on Hand	\$728,166.22

The treasurer's report was read by Jen. Motion made by Sharon and seconded by Bill to approve the treasurer's report. Motion carried.

Vouchers and Bills to be Paid

Motion made by Bill and seconded by Sharon to hold voucher approval until after the Special Meeting of the Board to approve additional person on signature card with bank. Motion carried.

Clerks Report

Rhoda reported the February financial report, which included tax settlements and increased snow plowing activity. expenses. Rhoda explained the need for an addition to the EMS budget, which falls under Fire Protection and a reduction in the Road budget which falls under Public Works, to cover the \$1500 increase previously approved in February for EMS. Motion made by Sharon and approved by Tom to move \$500 from one account to the other. Bill explained the increase in EMS expenses was due to putting 6 people through class and then expanding their equipment for 14 members. Two special assessments were requested with payments submitted to the treasurer.

The annual newsletter typically mailed the end of March will not be mailed until after the April 2, 2019 election so current board members are included. Hartland is looking to partner with the Town of Washington for an electronic recycle day in the Spring. Motion by Tom Riehl and seconded by Bill to include this in the annual report. Hartland will

no longer have a dumpster parked at the hall for Spring Cleanup since 4 Seasons Disposal now takes large items. Matt Maroszek offered a location on Hwy F/River Rd to park dumpster for the St. Paul annual spring Hartland trash cleanup.

Packerland Broadband submitted a Permit Application with \$500 payment to Perform Work within the Right of Way on East and West Slab City at the intersection of Hwy 47. This is for maintenance work to replace existing coaxial cable. Motion made by Bill and seconded by Tom to approve the Packerland Broadband application.

A thank you note from the Alan Tauchen family was read.

Tom and Bill are registered for the WTA meeting on March 30 in Stevens Point.

The annual Open Book and Board of Review are now held as separate meetings since 2018. With 2019 being a Revaluation Assessment year for Hartland, the Open Book will not be at the normal time as is will not be ready. The Board of Review must be scheduled to inform the residents that it will be rescheduled for later this year. There are special notices for Revaluation years.

Chairman/Road Report

Matt Maroszek reported lots of plowing due to snow, wind and ice last month. Porter and Valley have a culvert that is icing up, but it is in the Town of Waukechon. The county dug out some ditches but not on Hartland's side. There is also cross pipe on Porter that we will have to keep an eye on as well as a few other locations. Motion by Tom and seconded by Bill for Matt to get compensated for culverts he tends to due to flooding. Resident complained to Matt regarding snow being pushed too far onto his property along with other complaints about drifting and plowing. Town residents have also been helping to keep roads clear. Brush cutting still not complete on Highline and will address as time permits.

Fire Department Report

Tom Riehl reported some residents expecting fire department should furnish free Co2 detectors and smoke detectors. This is the responsibility of the resident and these devices should be replaced every 7 years. Looking at new fire truck in 2020.

Zoning Administrator Report

None.

EMS and First Responder Report

Minutes available.

Bonduel School District

Minutes available.

New Business

Bill attended a Town of Richmond meeting to discuss the ATV/UTV ordinance for Shawano County. The plan is to have a county wide ordinance although each township has the right to have its own ordinance. There would be stipulation for speed limits on certain roads and varying season and time restrictions. A committee will be formed to establish the county wide ordinance to be finalized by fall. There was also discussion at the meeting regarding preserving survey markers during road construction. There will be a form on the County website to be completed regarding markers and penalties if not notified. The Town of Hartland may have to address this for Dump Road and Highline Road.

Public Comment (5-minute limit)

Adjourn and Set Next Meeting

A Special Meeting of the Board needs to be scheduled with an agenda item stating approval needed to add a person on the bank signature cards to sign checks. This meeting will be held on March 18 at 6:00 p.m. with notices on the town hall and on the town website.

The next monthly meeting will be held on April 8, 2019 at 7:00 p.m. Motion by Bill and seconded by Sharon to set next meeting date and adjourn. Motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted by Sharon Riehl, Town Clerk.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2019 as of
February 28, 2019

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
General Property Tax Levy	-112,548.10	191,436.62	310,875	-119,438
Intergovernmental Revenues	0.00	31,994.68	187,309	-155,314
Licenses and Permits	500.00	1,300.00	8,000	-6,700
Public Charges for Services	0.00	0.00	938	-938
Miscellaneous Revenue	1,253.52	1,694.82	5,500	-3,805
Total Income	<u>-110,794.58</u>	<u>226,426.12</u>	<u>512,622</u>	<u>-286,196</u>
Expense				
General Government	1,174.24	8,280.36	78,875	-70,595
Fire Protection	422.41	6,962.31	69,114	-62,152
Public Works	15,300.26	41,039.26	321,880	-280,841
Park & Rec	0.00	0.00		
Conservation & Development	0.00	0.00	7,900	-7,900
Debt Service	0.00	0.00	24,594	-24,594
Total Expense	<u>16,896.91</u>	<u>56,281.93</u>	<u>502,363</u>	<u>-446,081</u>
Net Income	<u>-127,691.49</u>	<u>170,144.19 *</u>	<u>10,259</u>	<u>159,885</u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
Net Income less Reserve	<u>-127,691.49</u>	<u>160,144.19</u>	<u>259</u>	<u>159,885</u>
<hr/>				
Change in Fund Balance				
Beginning Fund Balance - All Accounts		558,022.03		
Net Income		170,144.19 *		
Ending Fund Balance - All Accounts		<u>728,166.22</u>		
<hr/>				
Account Balances				
Checking		2,758.54		
Money Market Account		453,768.41		
Michels Reclamation Fund		38,594.49		
Road Reserve		203,044.78		
Fire Truck Reserve		30,000.00		
		<u>728,166.22</u>		