

TOWN OF HARTLAND MONTHLY MEETING

October 14, 2019

Approved: November 11, 2019

Town Officials:

Chairman: Tom Riehl
Treasurer: Jenny Mitchell
Clerk: Sharon Riehl

Supervisor: Bill Berkhahn - ABSENT
Supervisor: Dave Bohm
Deputy Clerk: Rhoda Lehrke

Others present: Valerie King, Robert Liesner, Dan Liesner, Roger Leisner, Peter Schmidt, Marilyn Winter, Pam Berkhahn, Ross Berkhahn, Matt Maroszek, Tom McClone, Bill Dittman, Tim Lemke

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, October 14, 2019 was called to order at 7:00 pm by the Town Chairman Tom Riehl. The pledge of allegiance was recited.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Tom and seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes of the September 9 monthly meeting were reviewed by the board. Motion made by Dave and seconded by Tom to approve the minutes. Motion carried.

Treasurer's Report

September Income	\$2,575.84
September Expenses	\$26,557.81
Checking Account Balance	\$3,997.51
Money Market Balance	\$368,382.91
General Reserve Fund Balance	\$233,934.34
Michels Reclamation Fund	\$39,397.58
Total Cash on Hand	\$645,712.34

The treasurer's report was read by Jen, who also reported that Hartland received the GTA. Motion made by Tom and seconded by Dave to approve the treasurer's report. Motion carried.

Vouchers and Bills to be Paid.

The clerk presented voucher checks #10590 through #10605 totaling \$36,971.24. Checks # 10598 and #10599 were voided as they misfed through the printer. Motion by Tom and seconded by Dave to approve the September vouchers. Motion carried.

Clerks Report

Rhoda presented the financial report for September month end. We are down \$23,000 for the month, but up \$87,000 for the year so basically staying within the budget. Motion by Tom and seconded by Dave to accept the financial statement. Resolution 2019-03 was passed by a vote of 3 - 0 for the Election Contingency Plan, which explains in detail what needs to take place in the event of any Election Day emergency. i.e. power outage, fire, natural disaster, etc. The Emergency plan will be posted on the website.

Several contracts were up for renewal for 2020 - Wegner Hoffman & Associates, who prepares payroll/reporting was tabled for further research into licensing costs to keep this as internal process. A motion was made by Tom and seconded by Dave to approve the contract for Zillmer Assessment Services. Motion carried. Complete Services submitted a Snow Plowing Agreement which will be considered after the board determines if a Bid Process is required.

We were invoiced this month by 4Seasons for the cost of tipping at Brown County when the Shawano County facility was under repair. The cost was similar to what we pay monthly to the City of Shawano.

DNR sent confirmation of the Town of Hartland ATV/UTV Ordinance, but before it can be implemented in its entirety, proper route designation and signage posted needs to be completed. Motion by Tom and approved by Dave to order ATV signage indicating 'Town Roads Only'. Motion carried. Tom will order signs from Paynter.

There was one special assessment and two town hall rentals. Final estimate of population is 892.

The Solid Waste Management Board approved another increase for tipping fees from \$66/ton to \$70/ton. The increase is being driven by increases assessed upon the County Landfill for recycling at Outagamie County.

Shawano Ambulance Service announced an increase for 2020 from \$16 per capita to \$20 per capita and anticipates a \$2 increase per capita in both 2021 and 2022.

Chairman/Road Report

McMahon is nearing completion of the Environmental study and will be submit to DNR and USACE soon week.

Several road shoulders are in need of repair due to the poor weather conditions during harvesting and manure spreading. There was an accident on Old Dump Rd that caused some damage to the pavement. Tom will work with Matt regarding needed repairs. A bridge and guard rail were damaged on E. Slab City Rd. Shawano County will repair the damage and it will be covered by the driver's auto insurance. We have a chance to get a large grant from the state for the S. Highline Rd project. If approved, we could get up to 90% of the entire construction cost. McMahon has offered their services to write the grant application for a cost of \$1000 - \$2000. Motion by Tom and seconded by Dave to hire McMahon to submit the grant application. Motion Carried. Tom contacted the County and State regarding the process to get the 45-mph speed limit extended on Hwy 47. The process is lengthy but may happen anyway based on whether the property on the intersection of Hwy 47 and W. Slab City is approved for public events. The study should be extended South past Peters Concrete. Motion by Tom and seconded by Dave to initiate the study on Hwy 47 to extend 45 mph. Motion carried. WISLR filing is complete and mailed to meet October 11 deadline.

Fire Department Report

Tom reported there were 4 calls for August. Fire prevention week was October 6 – 12.

Zoning Administrator Report

Scott Schara had asked to be on the agenda to report on the Public Hearing held prior to the town meeting, but items at the Planning Commission meeting were tabled until November 11. Scott also reported on the speed limit situation on Old Dump Road. There were 25 mph signs in place during construction that were to be replaced by 35 mph signs, by MCC, when construction was complete. However, MCC still has the 25 mph signs in place. It was brought to Scott's attention by Peter Schmidt, that a town cannot legally lower a town road speed limit to 35 mph by means of a CUP. A town can reduce the speed limit by 10 mph to 45 mph with an Ordinance and an "engineering and traffic investigation" as per Wis Stat. s.349.11(1). Scott requested MCC to provide 45 mph speed limit signs and they agreed. There was further discussion regarding posting an Advisory of 35 mph for trucks.

EMS and First Responder Report

Minutes available

Bonduel School District

Minutes available.

New Business

There was discussion as to roads needing 'hidden driveway' signs. i.e. S. Highline, N. Highline, Swamp Rd. Tom will purchase signs. There is a 'T' sign down at the end of Swamp Rd. Matt Maroszek just received signs and will install.

Public Comment (5-minute limit)

Bob Leisner questioned what the town was doing about the water drainage issue caused by the driveway that Schmidt's installed by the Vandebrook/Frank Farm. Chairman Riehl said nothing will be done to S. Highline Rd until McMahon Engineers complete the necessary study for permits. Tom believes all drainage issues will be resolved after construction.

Adjourn and Set Next Meeting

The next monthly meeting will be held on November 11, 2019 at 7:00 p.m. Motion by Dave and seconded by Tom to set next meeting date and adjourn. Motion carried. Meeting adjourned at 7:47 p.m.

Respectfully submitted by Sharon Riehl, Town Clerk.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2019 as of
September 30, 2019

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	0.50	310,093.91	310,875	-781
Intergovernmental Revenues	0.00	110,009.02	187,309	-77,300
Licenses and Permits	2,350.00	9,537.79	8,000	1,538
Public Charges for Services	0.00	802.50	938	-136
Miscellaneous Revenue	513.01	6,793.59	5,500	1,294
Total Income	<u>2,863.51</u>	<u>437,236.81</u>	<u>512,622</u>	<u>-75,385</u>
Expense				
General Government	7,847.22	66,620.37	100,875	-34,255
Public Safety	7,852.67	46,341.04	70,614	-24,273
Public Works	9,300.42	207,357.63	298,380	-91,022
Culture, Recreation, Education	0.00	50.00		
Conservation & Development	1,550.00	4,584.00	7,900	-3,316
Debt Service	0.00	24,593.46	24,594	-1
Total Expense	<u>26,550.31</u>	<u>349,546.50</u>	<u>502,363</u>	<u>-152,867</u>
	<u>-23,686.80</u>	<u>87,690.31 *</u>	<u>10,259</u>	<u>77,481</u>
Transfer to Fire Truck Reserve	0.00	10,000.00	10,000	0
	<u>-23,686.80</u>	<u>77,690.31</u>	<u>259</u>	<u>77,481</u>
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Beginning Fund Balance - All Accounts		558,022.03		
Net Income		<u>87,690.31 *</u>		
Ending Fund Balance - All Accounts		645,712.34		
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Checking		3,997.51		
Money Market Account		368,382.91		
Michels Reclamation Fund		39,397.58		
Road Reserve		203,934.34		
Fire Truck Reserve		<u>30,000.00</u>		
		<u>645,712.34</u>		