

TOWN OF HARTLAND MONTHLY MEETING

November 9, 2020

Approved: December 14, 2020

Town Officials:

Chairman: Tom Riehl

Supervisor: Bill Berkhahn

Treasurer: Jenny Mitchell

Supervisor: Dave Bohm

Clerk: Sharon Riehl

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Dan Leisner, Robert Leisner, Tim Lemke, Peter Schmidt, Tim Leiterman, Christina Hornung, Kevin Watermolen, Lynn Schaal, Greg Borowski, Garrett Borowski

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, November 9, 2020 was called to order at 7:20 pm by the Town Chairman Tom Riehl.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Bill and seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from the October 12, 2020 meeting were reviewed. Motion by Bill and seconded by Dave to approve meeting minutes. Motion carried.

Treasurer's Report

October Income	\$42,613.37
October Expenses	\$20,376.84
Checking Account Balance	\$4,374.59
Money Market Balance	\$623,517.71
General Reserve Fund Balance	\$195,401.71
Michels Reclamation Fund	\$40,101.50
Total Cash on Hand	\$863,395.51

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk presented Voucher Checks 10846 - 10861 totaling \$12,125.71. Motion by Bill and seconded by Dave to approve the November vouchers. Motion carried.

Clerks Report

Motion made by Tom and seconded by Bill to approve the 2021 Budget Summary presented by Rhoda. Motion carried. Rhoda gave the financial report for October month end. Motion by Bill and seconded by Dave to approve financial report. Motion carried. We need to do a budget adjustment to increase the Intergovernmental Revenue and the General Government Expense budgets to cover the Routes to Recovery Grant purchases for \$14,500 until the grant money is received. Motion by Tom and seconded by Dave to approve the budget adjustment. Motion carried. Motion by Bill and seconded by Dave to approve the Planning Commission Borowski Zoning change, therefore creating Ordinance 2020-04 to Amend the Comprehensive Plan of the Town of Hartland. Motion carried.

The Routes to Recovery Grant period was extended to November 17. Final expenses will be submitted for a total of \$14,066.85. Twenty chairs were purchased to replace the damaged chairs which will be trashed if no one wants them. After review of the Rural Mutual Workman's Comp costs, the Town of Hartland received almost \$3000 back and should pay less in the future. Our accountants Wagner Hoffman & Associates are merging with Kersten Accounting and Tax Professionals.

Chairman/Road Report

Tom indicated two bids were received to pulverize S.Highline before winter. Motion by Tom and seconded by Dave to award the contract to Northeast Asphalt to be completed in two separate ½ mile sections. Motion carried. McMahon is nearing the permit process for the S.Highline project. Motion by Tom and seconded by Dave to approve the Wetland Delineation, Erosion Control and DNR permits. Motion carried. The 6 acre property being changed to Wetland to avoid DNR charges, was sprayed to eliminate the grass. Tom received a call that Twin Creeks road is busted up. The State of Wisconsin denied the request to reduce the speed limit to 45 mph on Hwy 47 through Slab City. All 9 fire number signs on Hwy 117 need to be replaced due to fading –
N4642, N4730 (Carol), N4832, N4539, N4595, N4693, N4709, N4785, N4821.
Also, W4596 Wildlife Rd (Steve Moede) and N4874 Oakcrest Dr (Jessica Klemens)
Street signs needed include Whitetail Ln and Hillcrest Rd.
The rods were never received from the recent sign hardware order and will be shipped again.
ATV/UTV signs are needed on each road entering the Town of Hartland and will read –
'ALL TOWN OF HARTLAND ROADS ARE ATV/UTV ROUTES UNLESS POSTED'

Fire Department Report

There were five calls last month.

Zoning Administrator Report

No report.

EMS and First Responder Report

Minutes available.

Bonduel School District

Minutes available.

Public Comments

Robert Leisner requested that he wants to be informed before McMahon starts any construction on S. Highline. Tom indicated there will be a public hearing with McMahon before construction and all residents will be invited to attend. There was a discussion on the vandalism to street signs. One option is to post a reward for information on vandals and return of signs. Another option would be trail cameras. Will discuss further at future meeting. Tim Lemke is concerned about a letter he received that is proposing a project to Hwy 47 that will include rumble strips in front of his home. Tim will pursue with neighbors and a state contact from the letter.

Adjourn and Set Next Meeting

The next monthly meeting will be held on December 14, 2020, at 7:00 p.m. Motion by Dave and seconded by Bill to adjourn. Meeting adjourned at 8:10 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2020 as of
October 31, 2020

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	-341.43	313,176.76	312,585	592
Intergovernmental Revenues	35,507.61	157,107.52	200,133	-43,025
Licenses and Permits	3,500.00	24,987.24	8,350	16,637
Public Charges for Services	0.00	447.00	938	-491
Miscellaneous Revenue	526.13	9,513.54	5,500	4,014
Total Income	<u>39,192.31</u>	<u>505,232.06</u>	<u>527,506</u>	<u>-22,274</u>
Expense				
General Government	2,899.15	70,834.04	78,450	-7,616
Public Safety	3,855.88	51,860.92	68,150	-16,289
Public Works	10,082.56	96,928.08	338,750	-241,822
Culture, Recreation, Education	0.00	25.00	50	-25
Conservation & Development	0.00	5,165.68	7,900	-2,734
Debt Service	0.00	23,958.05	23,958	0
Total Expense	<u>16,837.59</u>	<u>248,771.77</u>	<u>517,258</u>	<u>-268,486</u>
	<u><u>22,354.72</u></u>	<u><u>256,460.29</u></u> *	<u><u>10,248</u></u>	<u><u>246,212</u></u>
Transfer to Fire Truck Reserve (Jan)		-10,000.00	-10,000	0
Transfer from Fire Truck Reserve (Feb)	40,000.00	40,000.00		
Down Payment on 2020 Fire Truck (Feb) **	-40,000.00	-40,000.00		
	<u>22,354.72</u>	<u>246,460.29</u>	<u>248</u>	<u>246,212</u>
** Budgeted for in Fiscal Years 2017 - 2020 at \$10,000 per year to build a reserve totaling of \$40,000.				
Beginning Fund Balance - All Accounts		646,936.87		
Net Income		256,460.29 *		
Down Payment on 2020 Fire Truck		-40,000.00		
Ending Fund Balance - All Accounts		<u>863,397.16</u>		
Account Balances:				
Checking		4,374.59		
Money Market Account		623,517.71		
Michels Reclamation Fund		40,103.15		
Road Reserve		<u>195,401.71</u>		
		<u>863,397.16</u>		