

TOWN OF HARTLAND MONTHLY MEETING

December 13, 2021

Approved: January 10, 2022

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Bob Liesner, Dan Liesner, Valerie King, Tim Leitermann, Christina Hornung, Ross Berkhahn

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, December 13, 2021 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Dave and seconded by Bill to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes.

The minutes from the November 8th Budget Public Hearing, Meeting of Electors and monthly meeting were reviewed. Motion by Bill and seconded by Dave to approve the minutes for all three meetings. Motion carried.

Treasurer's Report

November Income	\$48,887.58
November Expenses	\$18,102.56
Checking Account Balance	\$3,401.59
Money Market Balance	\$382,796.26
General Reserve Fund Balance	\$196,424.53
Michels Reclamation Fund	\$40,767.09
Total Cash on Hand	\$623,389.47

The treasurer's report was read by Jen, who mentioned we received our final shared revenue payment for the year. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried.

Vouchers and Bills to be Paid

The clerk reported Payroll Checks 11120 – 11126 totaling \$9,542.97 and Voucher Checks 11127 – 11147 totaling \$19,279.64 for a total of \$ 28,822.61. Motion by Tom and seconded by Dave to approve the November vouchers. Motion carried.

Clerks Report

Rhoda gave the financial report for November. Motion by Bill and seconded by Dave to approve financial report. Motion carried.

There were 3 Special Assessment requests and 2 Town Hall rentals.

A letter was received from Craig Paynter announcing his retirement and providing contact information for Gopher Signs, which is who he orders from.

There was a webinar reviewing the ARPA American Rescue Plan Act funds, how to receive them and updates coming. Jenny Mitchell reported her payment was received by the Adopt-A-Trail program by the Friends of Mountain Bay Trail. We will have 4 miles to oversee and that process will begin in the spring.

Chairman/Road Report

Tom reported that the acres to replace wetland on the S. Highline were sprayed again. Hand spraying needed to be done around the trees to kill the grass and prevent it from growing next year and killing the new trees being planted. There will be a public hearing soon as per McMahon. All property owners along S. Highline will be notified. Tom replaced the Porter Rd resident's fence that was damaged by brush control. Although the fence it was in the right-of-way, according to WTA attorney, if we damage resident's property we are required to replace it. The clerk will check with WTA attorney as to where we stand with forcing residents to remove anything they installed in the right-of-way. There will be future discussion as to including right-of-way information in the annual newsletter.

Fire Department Report

There was 1 call in November for a structure fire. No meeting in November or December. Fire Department members are selling calendars as soon as they are available. The annual bowling tournament will be held on January 29, 2022 at Lake Shore Lanes, starting at 11:00 am.

Zoning Administrator Report

Tom met with attorney regarding how to enforce CUP non-conformance fees if and when we approve them. Since we do not have a Town Constable, we would have to pursue fees in court if not paid.

EMS and First Responder Report

No minutes available. Bill reported that 2 members recently graduated from their training classes.

Bonduel School District

Minutes available.

Public Comments

Bob Leisner questioned if anyone doing the spraying is licensed and felt we were getting ahead of ourselves by spraying for the S. Highline project. Tom stated the spraying has been completed by licensed sprayers and hand-spraying does not require a license. The spraying was directed by McMahon Engineering with DNR approval.

Adjourn and Set Next Meeting

The next monthly meeting will be held on January 10, 2022 at 7:00 p.m. Motion made by Tom and seconded by Bill to adjourn meeting. Motion carried. Meeting adjourned at 7:25 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2021 as of
November 30, 2021

	<u>Current Month</u>	<u>Year to Date</u>	<u>Adj Budget \$ Over Budget</u>	
Income				
Taxes	-22.57	334,034.77	317,123	16,912
Intergovernmental Revenues	45,412.22	247,318.74	200,676	46,643
Licenses and Permits	2,950.00	14,977.97	9,850	5,128
Public Charges for Services	156.25	543.25	938	-395
Miscellaneous Revenue	565.34	7,497.05	5,500	1,997
Total Income	<u>49,061.24</u>	<u>604,371.78</u>	<u>534,087</u>	<u>70,285</u>
Expense				
General Government	7,061.96	70,091.78	88,435	-18,343
Public Safety	202.32	51,253.76	62,950	-11,696
Public Works	10,815.71	657,426.78	788,480	-131,053
Culture, Recreation, Education	0.00	50.00	50	0
Conservation & Development	0.00	4,715.00	8,080	-3,365
Debt Service	0.00	31,307.91	31,308	-0
Total Expense	<u>18,079.99</u>	<u>814,845.23</u>	<u>979,303</u>	<u>-164,458</u>
Net Income	<u><u>30,981.25</u></u>	<u><u>-210,473.45</u></u> *	<u><u>-445,216</u></u>	<u><u>234,743</u></u>
Transfer to Fire Truck Reserve (Jan)		-5,500.00	-5,500	0
Net Income less Reserve	<u><u>30,981.25</u></u>	<u><u>-215,973.45</u></u>	<u><u>-450,716</u></u>	<u><u>234,743</u></u>
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Beginning Fund Balance - All Accounts		833,862.92		
Net Income		<u>-210,473.45</u> *		
Ending Fund Balance - All Accounts		623,389.47		
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Account Balances:				
Checking		3,401.59		
Money Market Account		382,796.26		
Michels Reclamation Fund		40,767.09		
ARPA Grant Balance		46,839.18		
Fire Truck Reserve		5,500.00		
Road Reserve		<u>144,085.35</u>		
		623,389.47		
2020 Fire Truck Loan Balance:		237,523.35		