

TOWN OF HARTLAND MONTHLY MEETING

February 13, 2023

Approved: March 13, 2023

Town Officials:

Chairman: Tom Riehl

Treasurer: Jenny Mitchell

Clerk: Sharon Riehl

Supervisor: Bill Berkhahn

Supervisor: Dave Bohm

Deputy Clerk: Rhoda Lehrke – Conference Call

Others present: Valerie King, Dan Liesner, Tim Leifermann, Christina Hornung, Ross Berkhahn, Pam Berkhahn, Rodney Hoppe

Call to Order

The monthly meeting of the Town of Hartland, held on Monday, February 13, 2023 was called to order at 7:00 pm by the Town Chairman Tom Riehl, who led the pledge of allegiance.

Meeting Notices

The Chairman verified that proper postings had been placed at the Hartland Town Hall and the Town of Hartland Website. <http://www.townofhartlandwi.com>.

Approval of Agenda

Motion was made by Bill and seconded by Dave to approve the agenda and deviate from the order if necessary. Motion carried.

Minutes

The minutes from the January Monthly meeting were reviewed. Motion by Dave and seconded by Bill to approve the minutes. Motion carried.

Treasurer's Report

January Income	\$846,204.76
January Expenses	\$237,923.51
Checking Account Balance	\$24,093.24
Money Market Balance	\$1,205,653.17
General Reserve Fund Balance	\$197,718.93
Michels Reclamation Fund	\$41,551.81
Total Cash on Hand	\$1,469,017.15

The treasurer's report was read by Jen. Motion made by Tom and seconded by Bill to approve the Treasurer's report. Motion carried. Jen reported there are \$211,310.93 outstanding tax payments to be made yet to Shawano County.

Vouchers and Bills to be Paid

The clerk reported Voucher Checks 11405 - 11418 totaling \$602,111.07. Motion by Dave and seconded by Bill to approve the February vouchers. Motion carried.

Clerks Report

Rhoda gave the January financial report. Motion by Tom and seconded by Bill to approve. Motion carried.

There was one Special Assessments and 2 hall rentals.

Received \$200 for a Driveway Permit for Bonduel Solar, LLC for the Robert Rehn property, previously approved by the Planning Commission.

Caucus results indicate that there will be no name on the ballot for Clerk and still in need of a second supervisor.

Reminder that at least one Board of Review member needs to complete the annual BOR training by the WTA and report filed with the state. The BOR will be held on May 8, 2023 5:00 pm – 7:00 pm.

The road signs, posts and hardware will be stored at the Old Town Hall. Clerk will have keys made for board members.

Chairman/Road Report

Tom mentioned that it was decided in 2022 to approve the process of Manure Hosing annually and that any individual choosing to do so, would have to complete and submit a permit to the Town Board. Motion by Tom and seconded by Dave to allow hose manuring in 2023 and require permit. Motion carried.

Tom requested that the Town of Hartland Annual Newsletter be mailed after the April 3 elections so the names of the new board members can be included. There was a brief discussion held on whether to eliminate the Financial Report or include it. The Consensus of the board was to include the Financial Report.

Fire Department Report

No December meeting.

Zoning Administrator Report

The Zoning Administrator duties previously, done by Scott Schara will now be handled by Jeff Kussow of Cedar Corp. Contact information is listed below.

Jeff Kussow

Community Planner / Code Administrator

Cedar Corporation

1695 Bellevue Street | Green Bay | WI | 54311

Direct: 920-785-7332 | Cell: 920-492-0539

Office: 920-491-9081 | TF: 800-472-7372

jeff.kussow@cedarcorp.com

www.cedarcorp.com

EMS and First Responder Report

Minutes available. Rodney Hoppe was present to give his annual report of events within the EMS.

Bonduel School District

Minutes available.

Adjourn and Set Next Meeting

The next monthly meeting will be held on March 13, 7:00 p.m. Meeting adjourned at 7:23 p.m.

TOWN OF HARTLAND
 SHAWANO COUNTY, WISCONSIN
 Summary Statement of Net Income
 Calendar YTD 2023 as of
January 31, 2023

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income				
Taxes	608,226.44	608,226.44	330,660	277,566
Intergovernmental Revenues	36,615.09	36,615.09	208,015	-171,400
Licenses and Permits	0.00	0.00	9,850	-9,850
Public Charges for Services	162.50	162.50	975	-813
Miscellaneous Revenue	1,487.21	1,487.21	5,500	-4,013
Total Income	<u>646,491.24</u>	<u>646,491.24</u>	<u>555,000</u>	<u>91,491</u>
Expense				
General Government	7,814.88	7,814.88	87,673	-79,858
Public Safety	10,207.66	10,207.66	67,970	-57,762
Public Works	19,967.72	19,967.72	624,845	-604,877
Culture, Recreation, Education	0.00	0.00	50	-50
Conservation & Development	0.00	0.00	8,700	-8,700
Debt Service	0.00	0.00	31,308	-31,308
Total Expense	<u>37,990.26</u>	<u>37,990.26</u>	<u>820,546</u>	<u>-782,556</u>
Net Income	<u>608,500.98</u>	<u>608,500.98</u> *	<u>-265,546</u>	<u>874,047</u>
Transfer to Fire Truck Reserve (Jan)	<u>-6,000.00</u>	<u>-6,000.00</u>	<u>-6,000</u>	<u>0</u>
Net Income less Reserve	<u>602,500.98</u>	<u>602,500.98</u>	<u>-271,546</u>	<u>874,047</u>
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Beginning Fund Balance - All Accounts		860,516.17		
Net Income		<u>608,500.98</u> *		
Ending Fund Balance - All Accounts		1,469,017.15		
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Account Balances:				
Checking		24,093.24		
Money Market Account		1,205,653.17		
Michels Reclamation Fund		41,551.81		
Road Reserve		87,040.57		
Fire Truck Reserve		17,000.00		
ARPA Grant Balance		<u>93,678.36</u>		
		1,469,017.15		
2020 Fire Truck Loan Balance:		214,671.27		